

2021 BIENNIAL REPORT

As Required by Nevada Revised Statute 232.224



**Department of Administration
Office of Grant Procurement, Coordination, and Management**

JoVon Sotak, Administrator
December 24, 2020

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LETTER FROM THE DIRECTOR

December 24, 2020

The Honorable Steve Sisolak, Governor
State Capitol Building
101 N. Carson Street
Carson City, NV 89701

Brenda Erdoes, Director
Legislative Counsel Bureau
401 S. Carson Street
Carson City, NV 89701

Dear Governor Sisolak and Director Erdoes:

In accordance with Nevada Revised Statute (NRS) 232.224, the Office of Grant Procurement, Coordination, and Management (Grant Office), within the Department of Administration, respectfully submits its biennial report to Governor Steve Sisolak and the Nevada State Legislature.

I am proud to highlight the work of the Grant Office this past biennium, which continued to: generate revenue and increase the number of grant dollars brought into Nevada; identify, reduce and remove barriers to federal grant funding; provide grant resources, advocacy, and coordination; and adapt to the needs of the COVID-19 pandemic. As the report illustrates, the Grant Office has produced a depth and breadth of resources with a limited staff.

For the past several biennia, the Grant Office has provided grant services to state, local and tribal governments, and nonprofit organizations and administered programs passed by the Legislature. However, during 2020, the Grant Office needed to expand its role to create a comprehensive statewide report that identified, recorded, and analyzed all federal COVID-19 funding entering the state. This was a large undertaking as funding came to many stakeholders in many forms, including individual stimulus, reimbursement, loans, and grants. Throughout the crisis, the Grant Office has worked with and received guidance from leadership throughout the state, including the Governor's Office and Governor's Finance Office.

As we move into the next biennium and face its inevitable budgetary challenges, it is likely federal funding will be highlighted as an instrument to assist Nevadans in enduring and recovering from economic hardships resulting from the pandemic. Additionally, the barriers to receiving federal funding that existed pre-COVID-19 will still need to be addressed. I am confident the talented team of grant professionals at the Grant Office will find creative, scalable ways to address barriers to grant funding in Nevada while providing the resources that so many state agencies and community partners in Nevada have come to expect. I am proud of the work the Grant Office has done and will continue to do to serve Nevadans and help customers by providing efficient and effective solutions.

Sincere regards,

Laura E. Freed, Director
Department of Administration

ABOUT THE AGENCY

The Office of Grant Procurement, Coordination, and Management (Grant Office) is given the authority to operate under NRS 232.222-227 and is charged with helping state agencies identify federal grant opportunities, develop applications, and advise on the proper management of awarded funds. Because state agencies have consistently identified the same barriers to maximizing federal grant funding in Nevada through the biannual grant capacity survey and other surveys, the Grant Office's scope has expanded and shifted significantly to reduce these barriers since the agency's creation.

MISSION

The Grant Office's mission is to increase the number of grant dollars Nevada receives by reducing and removing barriers to federal grant funding by providing grant resources, advocacy, and coordination.

EXECUTIVE SUMMARY

In accordance with NRS 232.224.1(i), the Grant Office is required to provide a report on or before January 1 of each odd-number year to the director of the Legislative Counsel Bureau that contains all activity relating to the application for, receipt of, and use of grants in the State of Nevada. This report will summarize the Grant Office activities and services provided throughout the last two years (calendar year 2019 and 2020), as well as touching on future activities. With the shift in priorities in March 2020 due to the COVID-19 global pandemic, the Grant Office found it important to summarize both pre-COVID-19- and COVID-19-related grant services data within this report.

Between January 2019 and March 2020 (pre-COVID-19), the Grant Office provided assistance by project managing, writing, and editing grant proposals for state agencies and community partners and distributing federal grant opportunities and resources to state agencies, local governments, tribal governments, non-profits, and citizens. The Grant Office was also tasked with procuring and implementing a statewide grant management system and creating and launching the Grant Matching Fund pilot program. The Grant Office additionally provided numerous publications and resources, including professional development.

From March 2020 through December 2020 (COVID-19 response), the Grant Office provided assistance tracking federal funding that was awarded to Nevada, determining where and to whom these funds were going, and discovering what guidance federal agencies were releasing. The Grant Office also assisted by answering questions and providing resources to state agencies, local governments, non-profits, and citizens. Along with providing this assistance the Grant Office published a weekly COVID-19 Funding Report and numerous new resources.

In January 2021, the Grant Office will start its transition from COVID-19-specific activities to a strategic planning period that will last through June 2021 and include statewide grant stakeholder engagement.

BIENNIUM IN REVIEW

In 2019 and early 2020, the Grant Office provided pre-award grant services and implemented programs approved during the 80th Legislative Session. The Grant Office project managed, wrote, and edited grant proposals for state agencies and community partners, and distributed grant opportunities and resources to state agencies, local governments, tribal governments, nonprofits, and individuals. Further, the Grant Office was tasked with implementing a grants management system and with creating and launching the

Grant Matching Fund pilot program (the first in the nation). The Grant Office work plan also included educating and training grant professionals on a wide-scale basis, and it had created a training program and blueprint to begin to make this possible.

However, as many organizations and agencies experienced, the COVID-19 pandemic created a disruption to the Grant Office's strategic plan and required adaptation for the agency to be helpful to Nevadans and the state agencies it serves. Because of the directive to reduce budgets and eliminate non-essential spending, the Grant Matching Fund pilot program stopped taking applications and the remaining funds for the program were reverted to the State General Fund; the agency also lost its contracted employee charged with implementing and managing this program. The state's hiring freeze resulted in understaffing because positions were required to be left unfilled; the Grant Office was down to two staff at one point for a period of three months until an approval of federal relief funds in August restored two vacant positions.

Perhaps most significantly, the de-centralized and chaotic federal distribution of federally appropriated funding left confusion throughout the state as stakeholders struggled to understand the complete picture of COVID-19 funding. Pre-award grant assistance activities were placed on hold in April as the agency redirected resources to monitor the flood of federal COVID-19 funding. The Grant Office switched its focus in order to understand and advise on what funding was entering Nevada (\$21.6 billion to date); who these funds were going to; what guidance federal agencies were releasing to ensure adherence and avoid financial penalties for non-compliance; answer questions and provide resources to confused organizations, citizens, and agencies; and discuss with fellow states how they were handling this deluge of economic and health upheaval.

This report will discuss activities the Grant Office participated in that were pre-COVID-19 and during COVID-19 and will illustrate the impact the COVID-19 pandemic has had on the Grant Office.

STRATEGIC GRANT SERVICES

The Grant Services Tracker was launched in December 2017 as a tool for Grant Office staff to track all grant-related activities daily, which are referred to as strategic grant services. This tracker captures all grant services data and contact information of people requesting help. The six types of assistance provided by the Grant Office are: funding opportunities, grant assistance, grant resources, partnership and networking, training, and technical assistance. Each documented grant service will have both a request type and an assistance type. Requests are coded for specific projects, including COVID-19. A high-level summary of this data for pre-COVID-19 and COVID-19-response activities has been included in this report.

PRE-COVID-19 GRANT SERVICES ACTIVITIES

Between January 2019 and March 2020 (pre-COVID-19), the Grant Office provided 14,791 service requests (monthly average of 1,056.5 requests), with the largest share being grant assistance. 9,902 (67%) were initiated by the Grant Office and were proactive requests (see Chart 3 in [Appendix A](#)).

GRANT ASSISTANCE

Pre-COVID-19, the Grant Office provided service requests related to 1,123 unique grant opportunities and awards:

- 957 (86%) of funding opportunities were from federal agencies, 61 (5%) were from foundations, 34 (3%) were from state agencies, 26 (2%) were from corporate giving, and the remaining were made up of local, national association, private foundations, and other private funding sources (see Chart 1 in [Appendix A](#))

- 329 (37%) of partners making service requests were state agencies, 215 (24%) were nonprofits, 143 (16%) were local agencies, and the remaining were businesses, citizens, federal agencies, coalitions/commissions, tribal governments, and students (see Chart 5 in [Appendix A](#))
- 96% of funding opportunities and awards were competitive
- 17% of funding opportunities required match
- Reported total award amount of \$140,584,100

This award data is incomplete because the Grant Office consistently experiences a lack of notification of grant application and awards, as required by the Nevada Revised Statutes, the State Administrative Manual, and the Nevada Grant Policy Manual. The Grant Office is looking at solutions to resolve this challenge.

COVID-19 RESPONSE GRANT SERVICES ACTIVITIES

Four federal bills (Coronavirus Preparedness and Response Supplemental Appropriations Act; Families First Coronavirus Response Act; Coronavirus Aid, Relief and Economic Security Act; and Paycheck Protection Program and Health Care Enhancement Act) resulted in more than \$21 billion flowing to recipients throughout Nevada beginning in March 2020. These funds took many forms (new discretionary grants, supplemental grants, contracts, direct payments to individuals, loans, etc.) and had no centralized federal response for the issuance, guidance, or tracking of these funds.

The lack of coordinated response left many unanswered questions for agencies, organizations, individuals, and policy makers attempting to make sense of where the funding was going, how to obtain it, and if any administration of grants had changed.

As part of its COVID-19 response from March 2020 through December 2020, the Grant Office provided 4,380 service requests (a monthly average of 547.5 requests) with the largest share being grant resources. Proactive requests totaled 2,445, or 56% (see Chart 4 in [Appendix A](#)).

GRANT ASSISTANCE

From March 2020 through December 2020 (COVID-19 response), the Grant Office provided service requests related to 419 unique funding opportunities:

- 369 (88%) of funding opportunities were from federal agencies, 18 (4%) were from state agencies, 16 (4%) were from foundations, 5 (1%) were from local agencies and the remaining were from corporations, nonprofits, and other private sources (see Chart 2 in [Appendix A](#))
- 189 (38%) of partners making service requests were state agencies, 92 (18%) were businesses, 83 (17%) were citizens, 66 (13%) were nonprofits, and the remaining were local agencies, federal agencies, tribal governments, elected officials, and students (see Chart 6 in [Appendix A](#))
- 298 (71%) of funding opportunities and awards were competitive
- 20% of funding opportunities required match
- Reported total award amount of \$1,134,091,033

CITIZEN ASSISTANCE

As part of the agency's COVID-19 response, 83 (17%) of the 502 unique partners that reached out to the Grant Office for services were citizens. This is double the pre-COVID share of citizen requests (8%). Questions from citizens included requests for stimulus payment funds, applicable individual grants, unemployment assistance, housing assistance, healthcare payment assistance, and utility assistance. While

the Grant Office does not oversee or award any funds to individuals, the Grant Office did follow up with each individual request and direct citizens to potential helpful information.

FEDERAL COVID-19 REPORTING FOR THE GOVERNOR'S OFFICE

In August 2020, the Grant Office released the first report tracking the award or receipt of federal COVID-19 dollars by Nevada recipients, developed in coordination with the Governor's Office and the Governor's Finance Office. The Grant Office staff relied on numerous data sources, including federal and local, to produce the report and updated [the report and corresponding data tracker](#) nineteen times during 2020 with new data they collected. As of December 3, 2020, the agency has identified \$21.6 billion in federal COVID-19 funding coming into Nevada, with the most substantial portion—\$12.4 billion—going to economic relief and development (see [Appendix B](#)). The report includes funding from all four federal bills, including the CARES Act, which represents 81 percent of the federal COVID-19 funding for Nevada to date.

FEDERAL COVID-19 PRIME AWARDS

For a deeper and more complete analysis of statewide prime award recipients (i.e., recipients who receive funds directly from the federal awarding agency), the Grant Office must use federal data from [PandemicOversight.gov](#) or [USASpending.gov](#). However, [PandemicOversight.gov](#) indicates Nevada has received \$2 billion in pandemic response funding (or 9.3%) of the \$21.6 billion in federal COVID-19 funding the Grant Office has identified. Similarly, [USASpending.gov](#) is reporting only 7.5% (\$1.6 billion) of funds awarded to Nevada. Of the \$1.7 billion in grant-specific federal COVID-19 funding identified by the Grant Office, [USASpending.gov](#) is reporting \$701.1 million awarded to Nevada (40.2%). The funding data available from [USASpending.gov](#) is currently incomplete and has known data integrity issues as documented by the Congressional Research Services¹. From the available grant data, the below conclusions can be made (see [Appendix C](#) for further detail).

- The federal agencies awarding the most in COVID-19-related grants to Nevada are the U.S. Dept. of Health and Human Services (\$211.6 million), the U.S. Dept. of Education (\$208.6 million), and the U.S. Dept. of Transportation (\$134.7 million).
- Prime recipients of COVID-19-related grants are located in six different Nevada counties (note that this is reported on an address of an awardee and does not indicate the place of performance for these grant activities as many grants made to state agencies located in Carson City are subawarded statewide): Carson City (\$434.2 million), Clark (\$161 million), Washoe (\$91.3 million), Douglas (\$5.9 million), Elko (\$5.3 million), and White Pine (\$3.3 million).
- Nevada's state government received two-thirds of all COVID-19 related grant funding (\$474.5 million, 67.7%), with special district governments (\$112.3 million, 16%) and public/state-controlled institutions of higher learning (\$70.6 million, 10.1%) receiving nearly all of the last third.

FEDERAL COVID-19 SUBAWARDS

The Grant Office has compiled subaward data showing more than \$367.8 million in COVID-19-related federal assistance that was subawarded to local vendors (see [Appendix D](#)). As of the publication of this report, 482 individual subawards have been subawarded or are forecasted to be subawarded. The Nevada Department of Health and Human Services subawarded the largest dollar amount per agency (\$184.4 million). These figures are based on a state agency participation rate of 56.7% for one-time federal

¹ "Tracking Federal Awards: USASpending.gov and Other Data Sources." Updated December 16, 2020, <https://crsreports.congress.gov/product/pdf/R/R44027>. Accessed December 24, 2020.

COVID-19 subaward reporting to the Grant Office. This figure is expected to be significantly greater once Coronavirus Relief Fund subaward information is available in January 2021 from the Governor's Finance Office.

GRANT MANAGEMENT SYSTEM

Between 2017 and 2019, the Grant Office went through three separate requests for proposal (RFP) processes to contract with a vendor for an enterprise grant management system. None of the three RFP processes resulted in an executed contract and, during the third RFP, the Grant Office did not receive one bid that met state requirements. The bottom line is that vendors could not provide an enterprise system with full functionality for the allotted budget of \$200,000 per year.

Despite these setbacks, the Grant Office recognized the need for implementing a system to serve grant seekers and recipients throughout Nevada and, in February 2020, initiated both a technology needs assessment and a request for information solicitation to gather information for the budgeting process and a future RFP. However, due to the unanticipated impact of the COVID-19 public health crisis and its impact to the state budget, these activities have been put on hold and the funding was reverted to the State General Fund during FY 2020.

Once Nevada is again on solid economic and budgetary footing, the Grant Office will pursue adequate funding for an enterprise grant management system, which would be expected to increase access to federal grant dollars for state, county, tribal and local governments, and nonprofits; increase efficiency for organizations in applying for and managing grants; and allow the state to collect and analyze grant data.

GRANT MATCHING FUND PILOT PROGRAM

The Grant Matching Fund (GMF) pilot program was recommended by the Nevada Advisory Council on Federal Assistance in its annual report to the Legislature in 2016 and 2018 as a way to reduce organizations from passing on grant opportunities due to a lack of available match funds and to increase grant funding coming into Nevada. As required by Assembly Bill (AB) 489 from the 2019 Legislature, the Grant Office created and administered the GMF pilot program that allowed state agencies, local governments, tribal governments, and nonprofit organizations to request match grants from the GMF for the purpose of satisfying the matching requirement for a federal or nongovernmental organization grant to the extent money was available. To date, the program has made one award to the North Las Vegas Fire Department of \$45,129 to secure a \$451,292 grant from the U.S. Dept. of Homeland Security (a \$10 federal return for every \$1 invested). Because of unforeseen budgetary impacts to the state resulting from to the COVID-19 public health crisis, the program stopped accepting applications in April 2020 and the operational funding and uncommitted program funds were reverted to the State General Fund. As required by AB 489, the Grant Office submitted a report to the Legislature summarizing the eighteen-month pilot program (see [Appendix E](#)).

POLICIES AND BEST PRACTICES

The Grant Office serves as a centralized location to understand and inform state agencies of federal grant matters. The Grant Office provides services and education for best practices through the lifecycle of the grant process, socializes federal announcements, engages with key stakeholder groups locally and nationally, and encourages professional development for grant professionals.

Proper grant administration, compliance and adherence to federal and state requirements are of the utmost importance as non-compliance can result in audit findings, the return of federal monies, the risk of debarment and the state being categorized as high-risk and ineligible for federal grant funds. Policies and best practices created and shared by the Grant Office seek to keep the state in good standing so that federal grant funding can continue to flow into Nevada.

STATE GRANT WORKGROUP

In 2016, the Grant Office created the State Grant Workgroup (SGW) to engage key stakeholders—the state’s grant professionals—in grant-related initiatives that affect all state agencies and to encourage these stakeholders to share best practices among each other. Results from a May 2018 members survey to solve for flagging engagement during the previous year led the Grant Office to create a dedicated, closed online meeting place (Microsoft Teams) in July 2019 to improve communication, provide updates and news, share grant resources online, and encourage the sharing of best practices and tools. Unfortunately, engagement has not improved, despite sixty participants in the group (see [Appendix F](#) for a snapshot of engagement metrics for the most recent quarter). Consequently, the Grant Office shifted strategies during the COVID-19 crisis and engaged departmental grant contacts and employed all-agency memos to ensure that leadership and any grant-related staff not in the SGW Team had access to the most critical information.

AFFECTING STATE AND NATIONAL POLICY

Per NRS 358.020, the Grant Office is one of the two executive branch agencies with membership on the Nevada Advisory Council on Federal Assistance (NACFA) and provides administrative support to the NACFA. Through its work on the council, the Grant Office continues to shape state policy and advise on best practices by representing state agencies’ needs and providing grant-related information. As required by NRS 358.030.5(b), the NACFA submitted [annual reports](#) to the Governor and Legislature for both 2019 and 2020.

The Grant Office has also participated in discussions on federal policy and law during this biennium. The Grant Office regularly engages with Nevada’s federal delegation and has provided feedback on proposed legislation related to federal grant funding. Additionally, the Grant Office has participated in multiple information collection activities sponsored by federal agencies, including the President’s Office of Management and Budget, on changes to federal regulations, programs, and tools.

GRANT OFFICE WEBSITE

The Grant Office website continues to be a valuable source of information and resources throughout the COVID-19 health crisis (see [Appendix G](#)). During 2019 and prior to COVID-19, the Grant Office website’s pageviews were down 19.8% year over year, due in large part to the elimination of an outdated academic scholarship resource that accounted for nearly a quarter of all the website’s pageviews. The publications webpage, which includes the Grant Policy Manual and Nevada Grant Manual, saw an increase of 13.3% pageviews. Between April 1 and Oct. 31, 2020, pageviews increased 386% year over year (76,353 pageviews vs 15,705 pageviews) because the Grant Office created new webpages to respond to COVID-19, including [the COVID-19 Grant Opportunities webpage](#), which represented 54% of all pageviews during this period.

To ensure that state agencies, subrecipients, and other grant stakeholders throughout Nevada had access to grant-related news, policy changes, and other critical information during the COVID-19 health crisis, the Grant Office also launched [a blog on Grant.nv.gov](#) in April 2020. Between April and December, Grant Office staff posted 117 times, and all posts were amplified on Twitter and indexed in listserv emails sent

to 530 statewide grant stakeholders. Despite these efforts, pageviews total 629, or 0.7% of all pageviews during the same period, which indicates that stakeholders are not engaging with this content. The Grant Office will revisit its blog content strategy after transitioning from COVID-19 specific activities and test alternatives to improve engagement.

RESOURCES AND PUBLICATIONS

The Grant Office has created numerous resources and publications this biennium for state agencies and stakeholders. Adding to the Grant Policy Manual and Nevada Grant Manual published last biennium, resources include:

- [Federal COVID-19 Funding Received by Nevada](#) (ongoing 2020)
- [COVID-19 Funding Compliance Guide](#) (December 2020)
- COVID-19 Funding Observations (all-agency memo, June 2020)
- [SFY 2020 Unspent Grant Funds Report](#) (July 2020)
- [Uniform Guidance Summary](#) (November 2020)
- [Grant Fundamentals Training](#) (March 2020)
- [Existing Training Resources](#) (January 2020)
- [Uniform Guidance Summary](#) (November 2020)
- [Federal COVID-19 Funding Received by Nevada](#) (ongoing 2020)
- [Data Research Resources](#) (2019)
- [Nevada Needs Assessments](#) (2019)
- [Pre- and Post- Award Templates](#) (2019)
- Nevada Grant Stakeholders Listserv (ongoing, bi-weekly distribution of grant related news)

UNIFORM GUIDANCE

The Uniform Guidance for Grants and Agreements, also known as chapter 200 within Title 2 of the Code of Federal Regulations (CFR) or 2 CFR 200, is the regulatory guidance for the management of federal grants. Federal awarding agencies and grant recipients and subrecipients receiving federal funding must follow these guidelines, and these guidelines determine written state policies and procedures that align with federal requirements.

The Grant Office went through more than 100 pages of redline changes and created an executive summary of changes with explanations for state agencies to understand and move forward with the changes that became effective Nov. 12, 2020. The Grant Office shared the [Uniform Guidance Summary Updates](#) with the national State Grant Leads team as there was no such document, to anyone's knowledge, that existed in the country.

FUTURE OF GRANT POLICIES

The Grant Office has increased its reach with grant policies each biennium. In the upcoming biennium, it plans to grow and improve its practices making it easier to provide policy- and compliance-related services to state agencies. Through fixes in legislation and with a new tool, the agency will continue to aid with state and federal regulation compliance.

BILL DRAFT REQUEST

The Grant Office has submitted a bill draft request (BDR) for the 2021 Legislative Session seeking the ability to update grant policies and to provide flexibility in services rendered.

Ability to update grant policies: The Grant Office created the Grant Policy Manual in 2018, which is referenced in State Administrative Manual (SAM) 3000. These policies ensure that all state agencies are following federal guidelines and helps to standardize the way grants are administered throughout the state, as both prime award recipients and as pass-through entities. Standardized grant practices are important as it lessens the risk for audit findings, assists organizations who have multiple grants with state agencies in reporting clarity, and helps to create a knowledgeable class of grant professionals who can operate across state agencies without needing to learn an entire new set of standards. Currently, the Grant Office does not have the authority to update or change these policies or to implement requirements for the statewide operation of grants. This limits the Grant Office in updating state policy as new federal guidance and best practices are implemented (as was the case with the 2020 Uniform Guidance changes), and therefore limits the adoption and adherence to policies by state agencies.

Flexibility in services rendered: The COVID-19 pandemic has shown that there are valuable services the Grant Office can provide (e.g. tracking COVID-19 funding entering the state and creating a report to educate Nevadans on what has been received) that cannot be anticipated and that restrictions to staffing levels directly affect the types and services provided. The current language in NRS 232.224 limits the agency's ability to perform work with the agency's allotted resources. The BDR will allow the Grant Office to provide services as requested by state agencies, but also allow for the expansion of needed services that have not yet been required and the deprecation of services that are no longer meaningful and/or scalable to the necessary level to make an impact on federal grant funding in Nevada.

GRANT NOTIFICATION TOOL

To support agencies' need for a low-administration way to comply with grant policy 088-003 State Agency Required Grant Notifications, the Grant Office coordinated the pilot for a free U.S. Digital Response tool that can be configured so that when an agency submits notification of a proposal submission, this notification is routed to multiple teams for visibility and can include an attached budget. This tool also allows agencies to easily notify the Grant Office of their intent to apply for a grant and provides visibility to other interested agencies, which enables pre-application coordination. Pending the tool's successful pilot, it is expected to provide insight that will impact policies and best practices:

- Increase grant notifications for the intent to apply and proposal submission
- Relieve some of the administrative burden to agencies by increasing efficiencies
- Create visibility into what grants agencies are applying for or why they're passing on an opportunity (including any new, future COVID-19-related funding opportunities)

PROFESSIONAL DEVELOPMENT

The Grant Office has participated in professional development and has fostered continuing education for grant professionals statewide. The Grant Office is a member of the National Grants Management Association and attends regular trainings on best practices (this has continued throughout the COVID-19 pandemic as recent presentations have included topics relevant to the pandemic). The Grant Office Administrator participates in a national state grant leads group and has participated in and presented at COVID-19-specific meetings facilitated by the National Governors Association. Additionally, the Grant Office has presented at U.S. Senator Jacky Rosen's grant series events.

For stakeholders, the Grant Office fosters grant knowledge development by distributing grant training opportunities to its 1,500 listserv recipients, maintaining the Grant Office blog, distributing grant news and updates to 500 grant stakeholder listserv recipients, and developing and leading three in-person trainings. These trainings were available to state agencies in Carson City and Las Vegas. Pre-COVID, the agency's budget and work plan enabled the Grant Office to continue these in-person trainings, but due to COVID-19, the in-person trainings were halted; the recorded grant fundamentals training is available in its entirety on YouTube. The Grant Office also provided summaries of NGMA training opportunities on the Grant Office blog and has published a list of free and low-cost training opportunities online.

POST-COVID-19 WORK ACTIVITIES

After January 1, 2021, the Grant Office will begin its transition from COVID-19-specific activities to a strategic planning period that will last through the end of the state fiscal year. During this planning period, the Grant Office will scope and create several scalable programs with the assistance of statewide grant stakeholder input. This change in direction is a result of the Grant Office's limited resources, continuously expanding scope of work, and much-needed realignment with a performance-based budget. These scalable programs will align with the Department of Administration's mission and vision, the Grant Office's statutory directives, including grant proposal writing and grant training, and will leverage existing grant community resources and relationships. Instead of providing services directly, the Grant Office will continue in its advocacy and coordination role to make sure programs have the desired impact and can serve more grant professionals more effectively. During this planning period, the Grant Office will also create a grant resources roadmap to ensure that current resources, such as the Nevada Grant Policy Manual, are adequately updated and new resources, such as standardized grant templates, are created. The new workplan and corresponding performance measures resulting from this planning period will begin on July 1, 2021.

APPENDIX A: GRANT SERVICES DATA

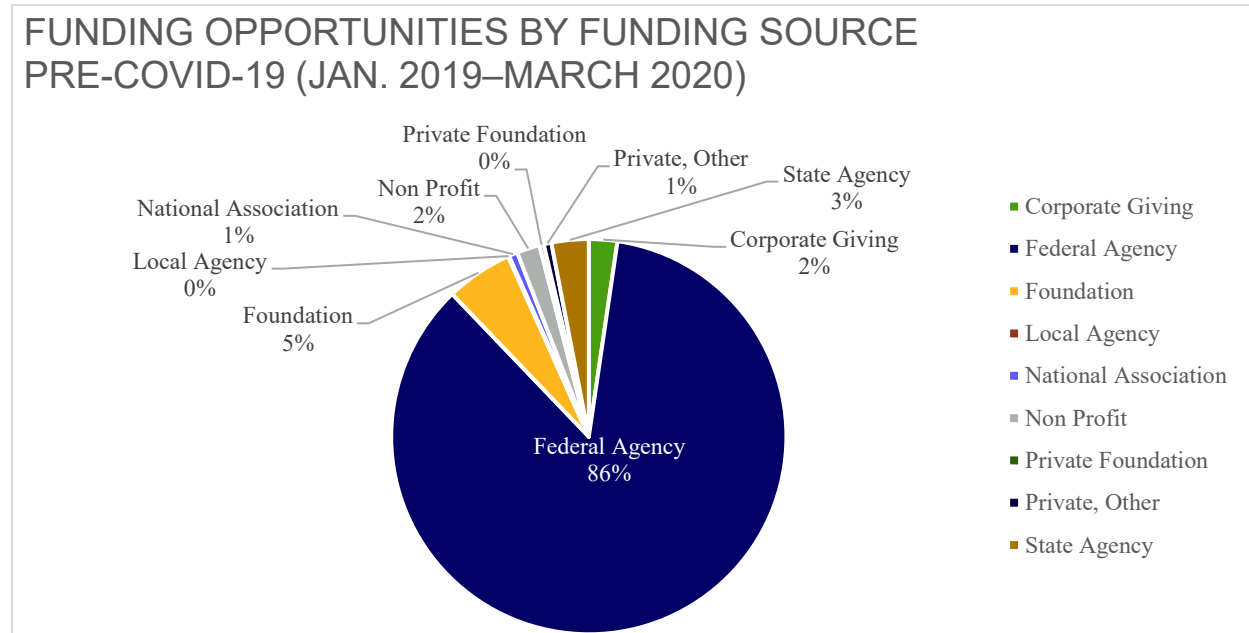


Chart 1.

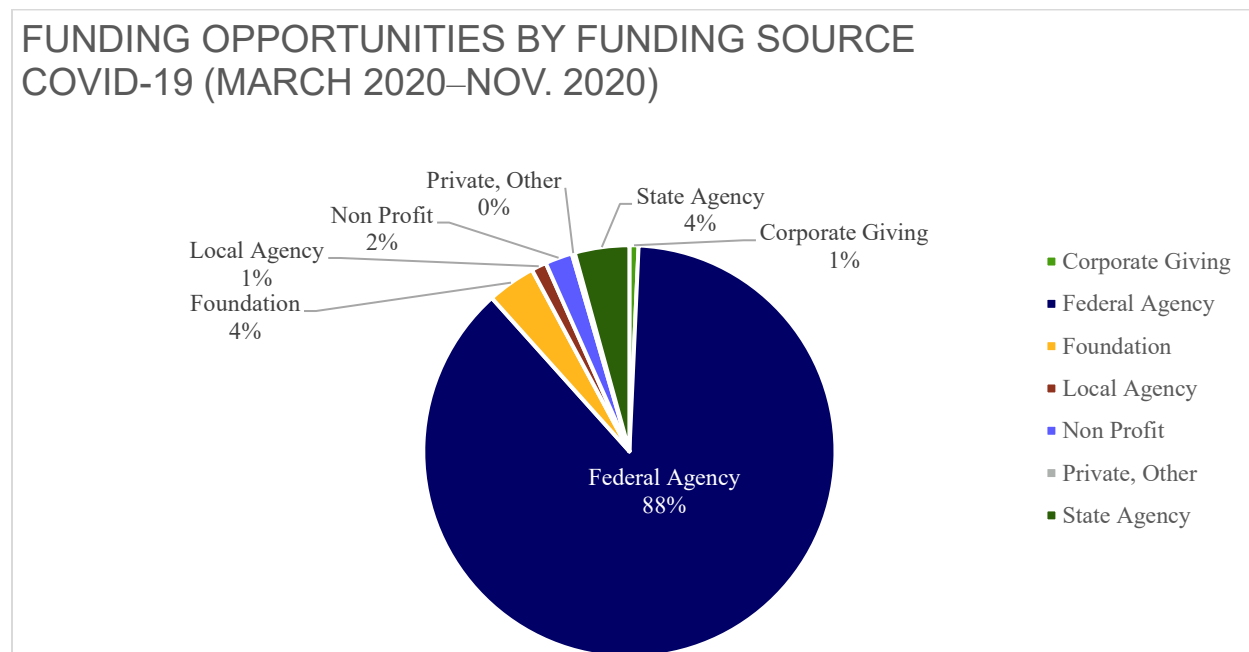


Chart 2.

GRANT OFFICE SERVICE REQUESTS BY TYPE PRE-COVID-19 (JAN. 2019–MARCH 2020)

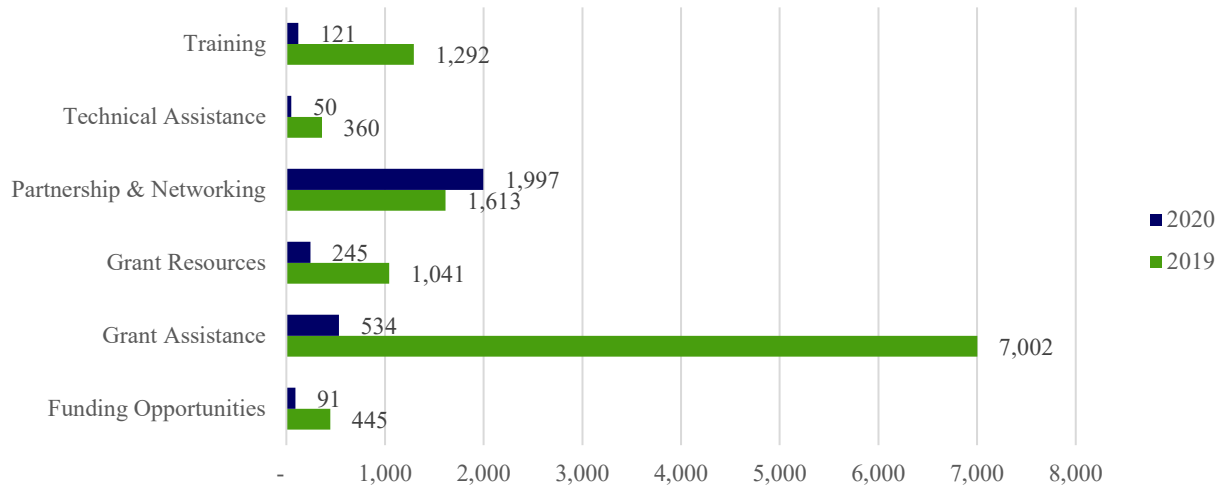


Chart 3.

GRANT OFFICE SERVICE REQUESTS BY TYPE COVID-19 (MARCH 2020–NOV. 2020)

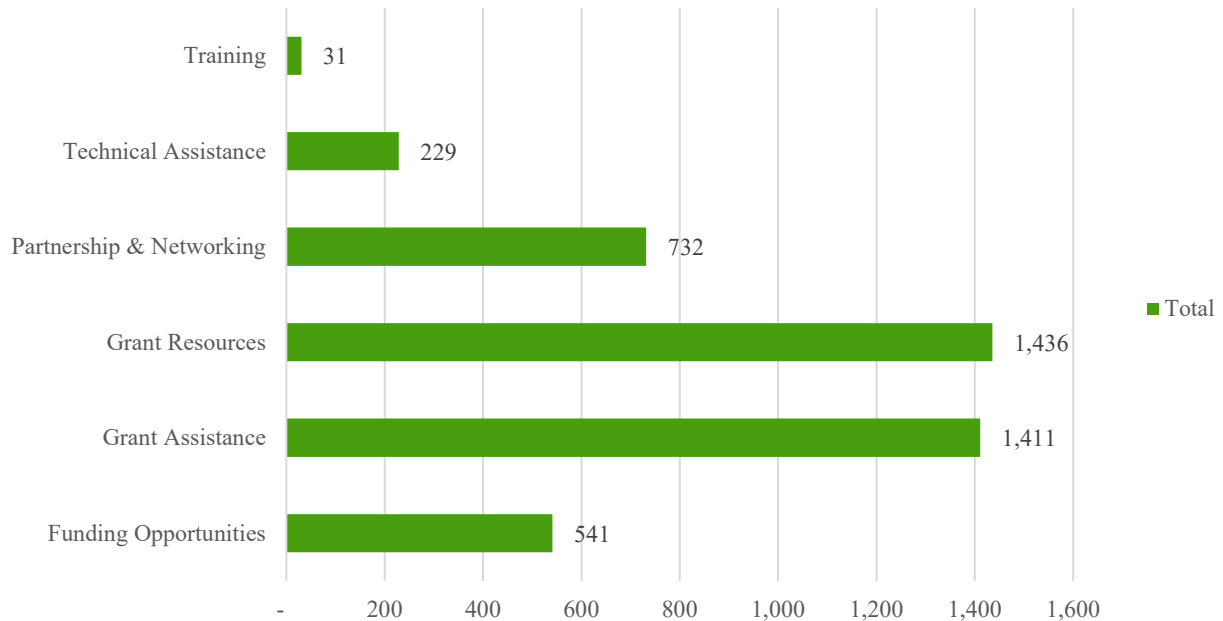


Chart 4.

GRANT OFFICE SERVICE REQUESTS BY PARTNER PRE-COVID-19 (JAN. 2019–MARCH 2020)

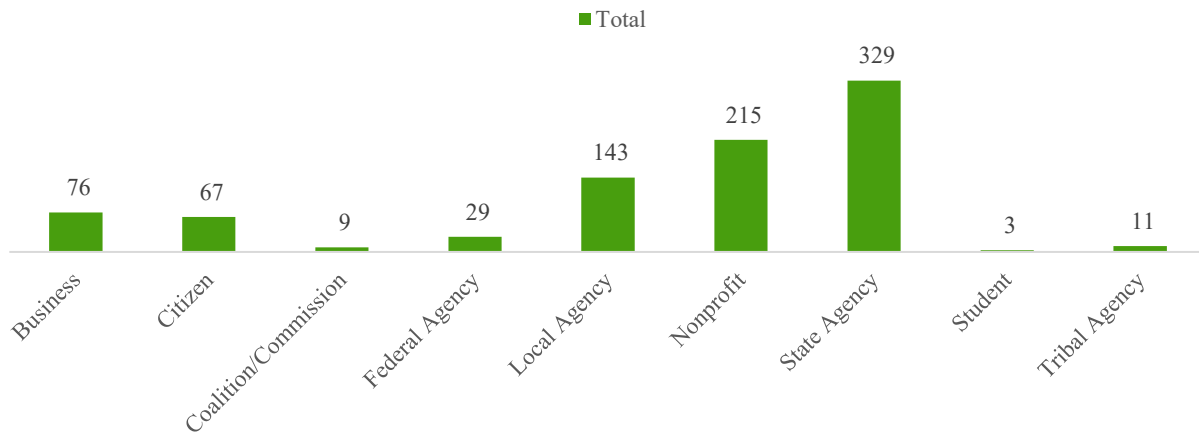


Chart 5.

GRANT OFFICE SERVICE REQUESTS BY PARTNER COVID-19 (MARCH 2020–NOV. 2020)

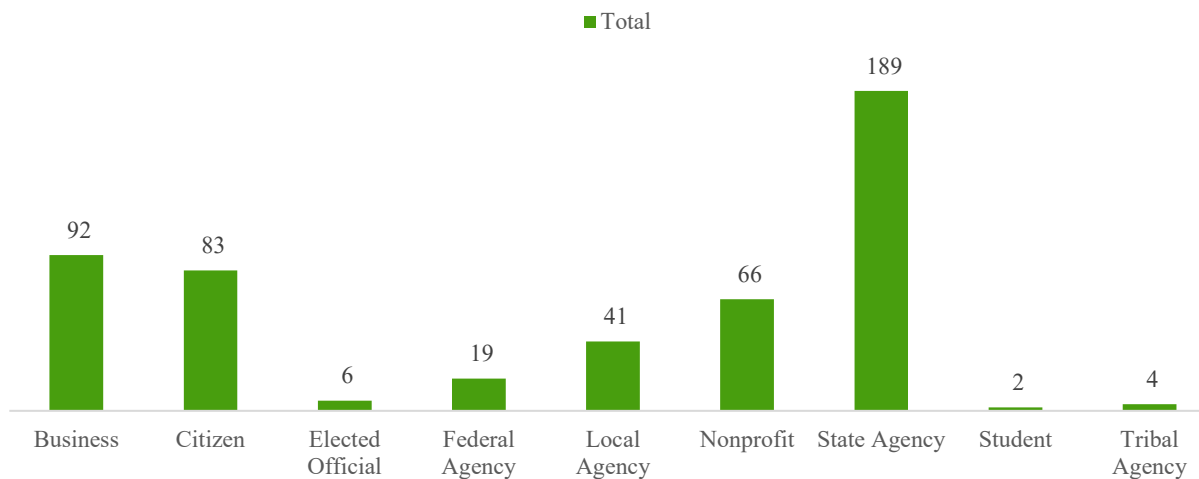
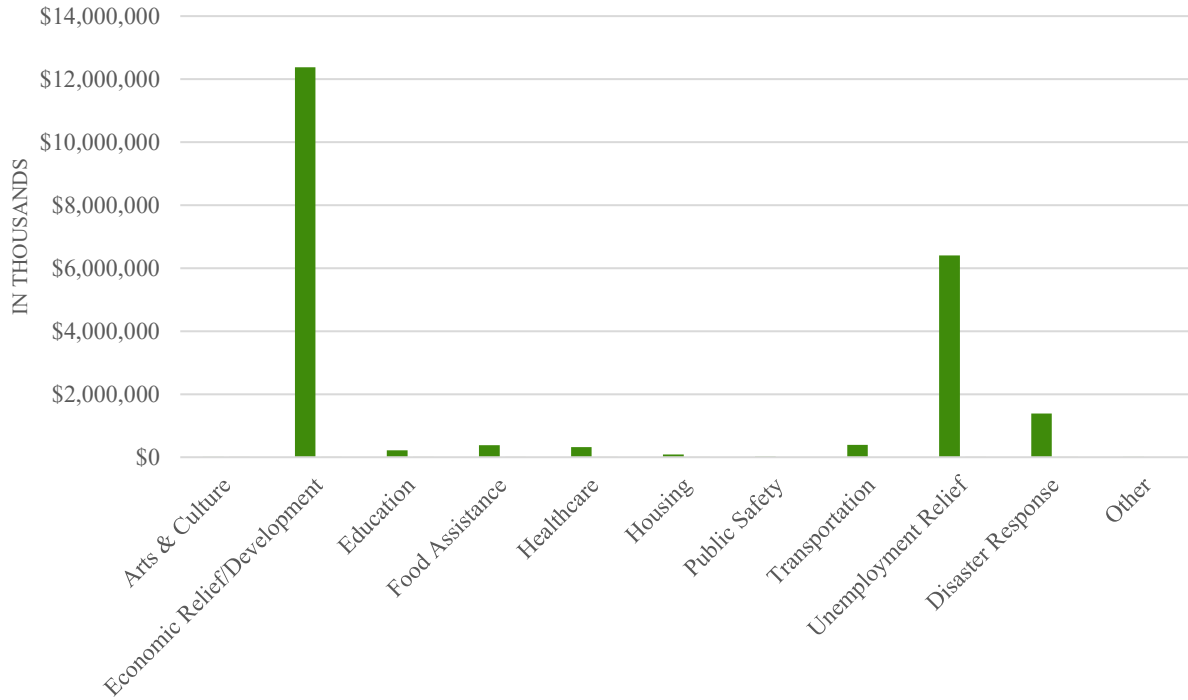


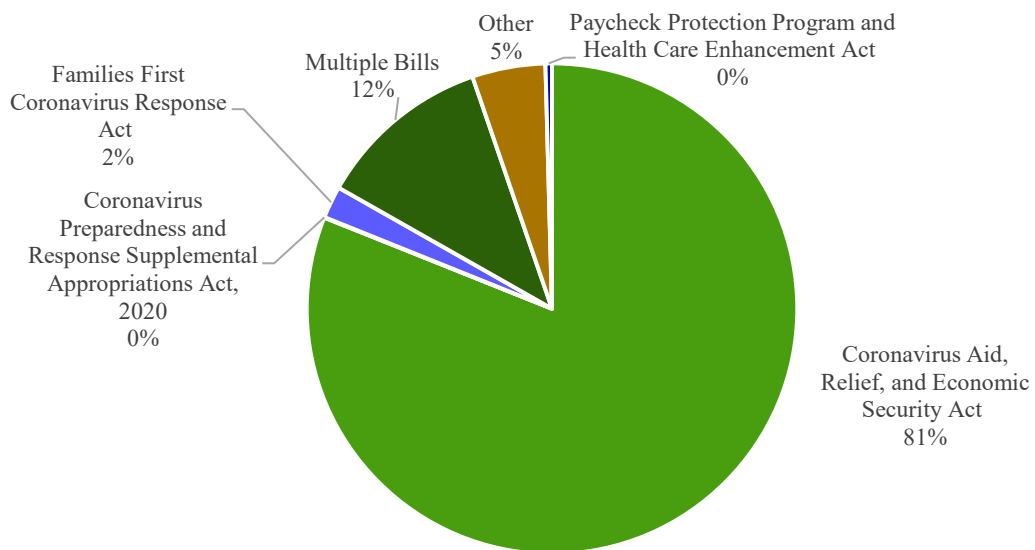
Chart 6.

APPENDIX B: FEDERAL COVID-19 FUNDING

FEDERAL COVID-19 FUNDING BY CATEGORY

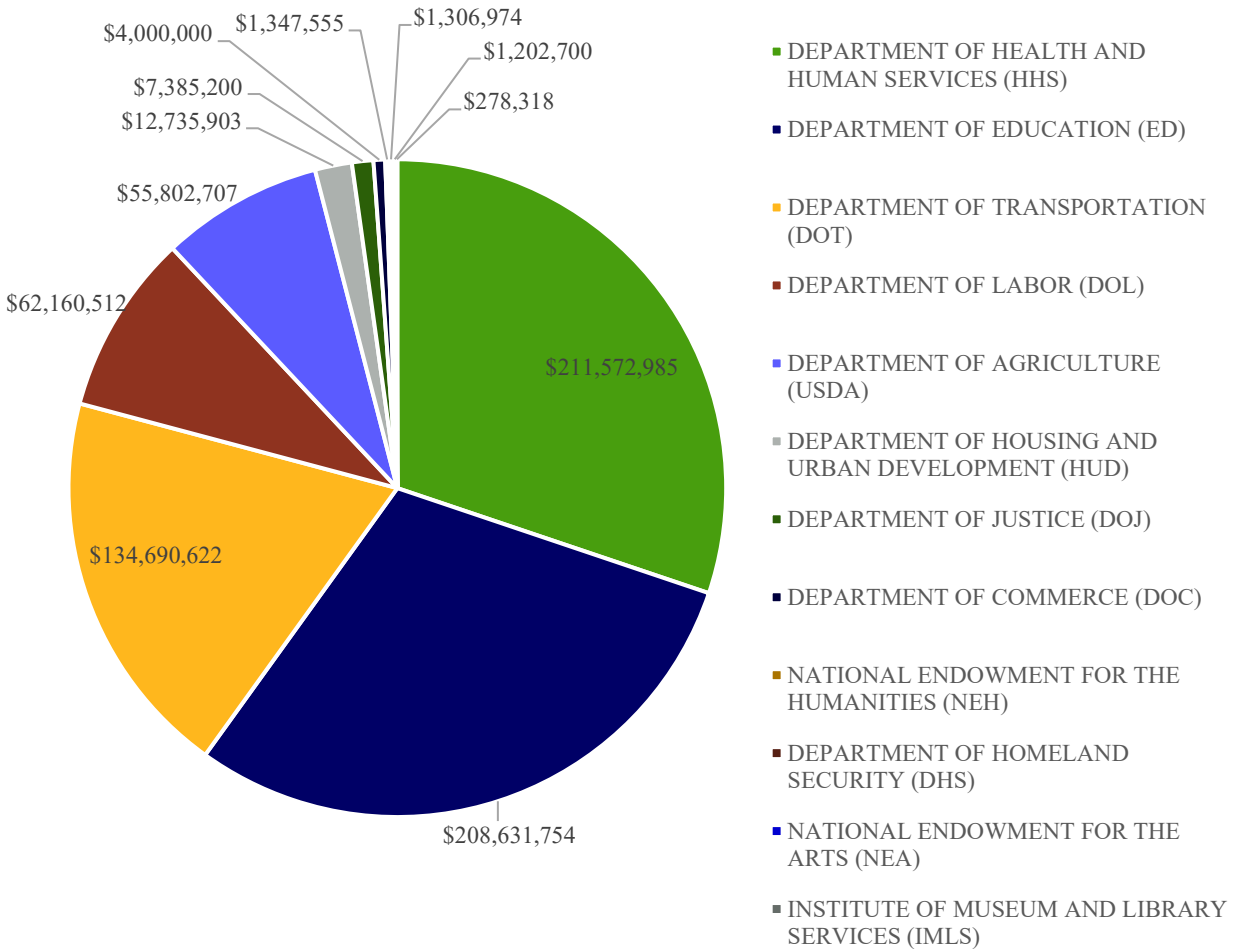


FEDERAL COVID-19 FUNDING BY BILL

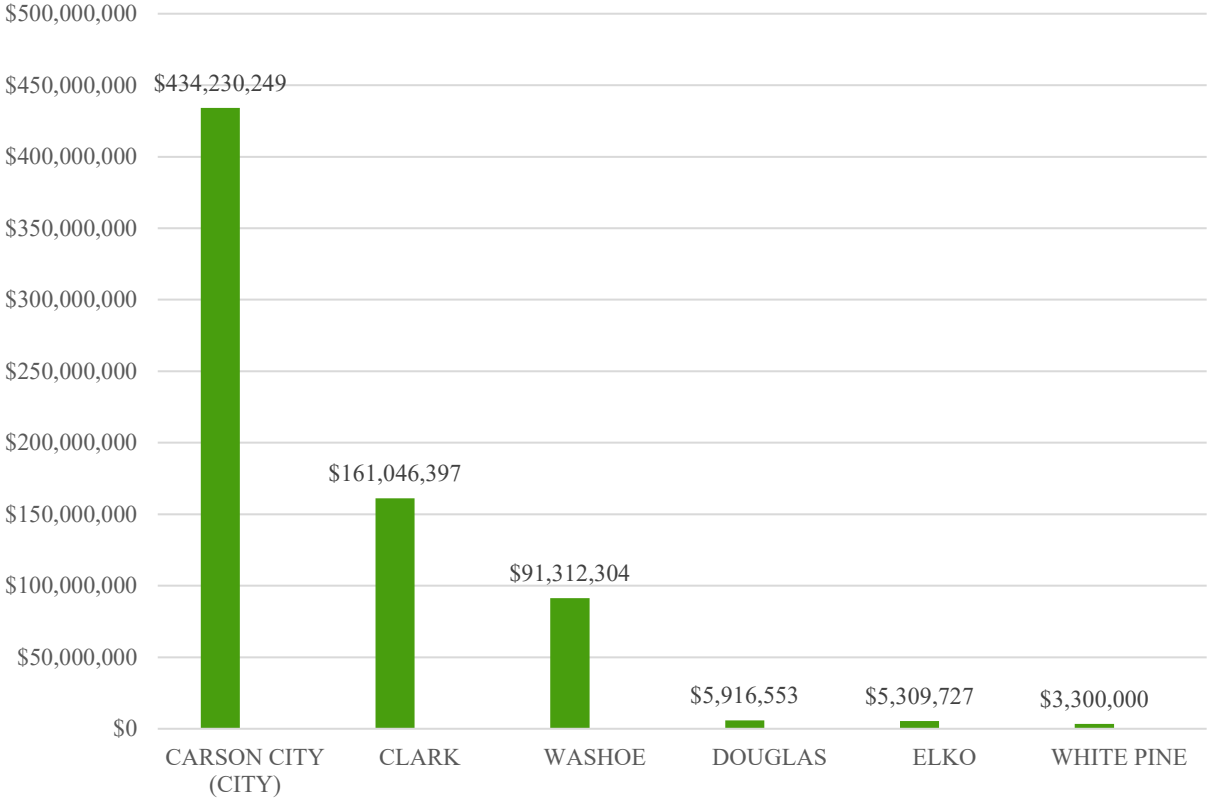


APPENDIX C: FEDERAL COVID-19 PRIME AWARDS

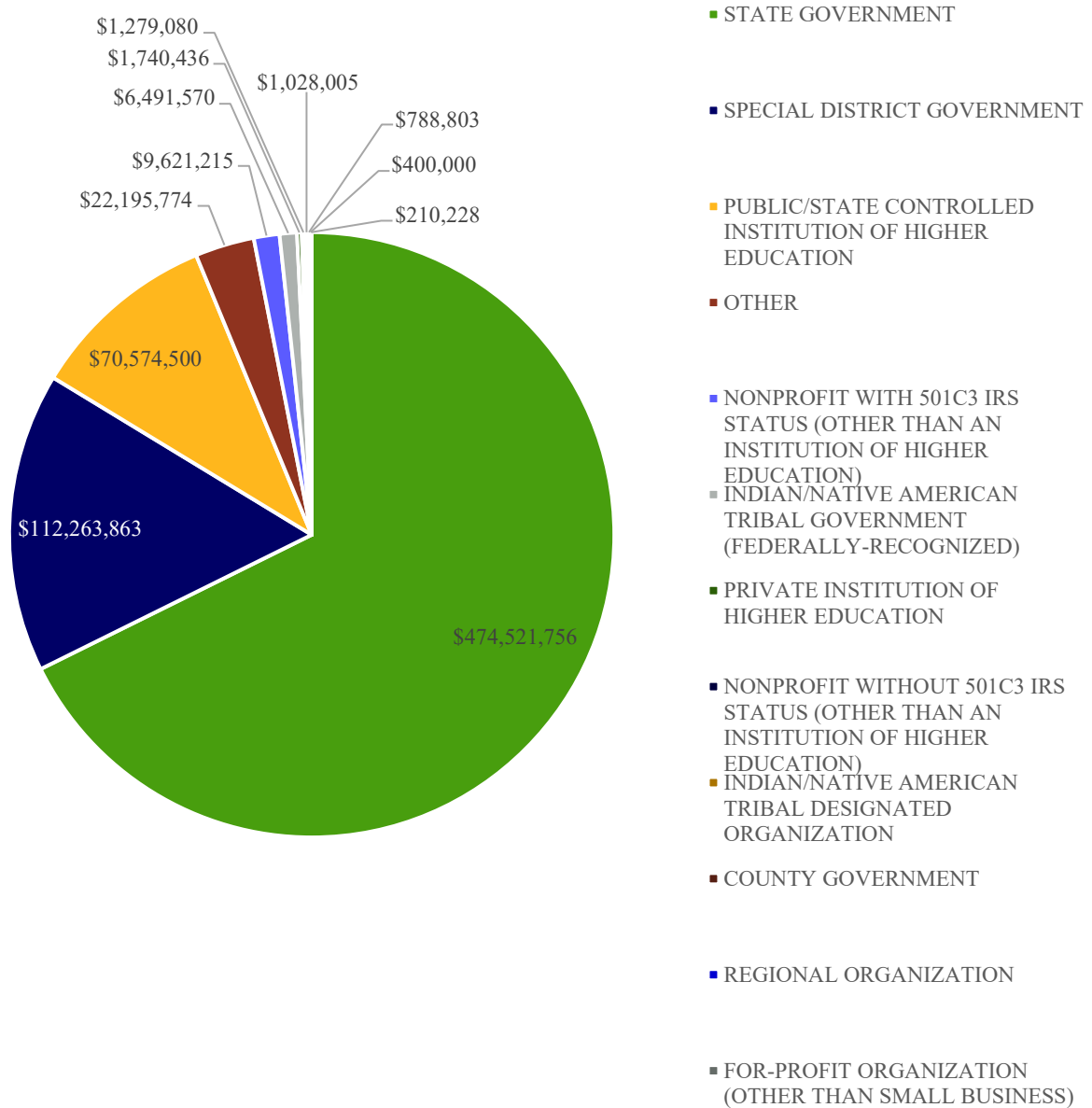
PRIME GRANT AWARDS BY AWARDING AGENCY



COVID-19 GRANT PRIME AWARDS BY COUNTY OF PRIME RECIPIENT LOCATION



COVID-19 GRANT PRIME AWARDS BY RECIPIENT TYPE



APPENDIX D: FEDERAL COVID-19 SUBAWARDS

Table 1: Subawards by agency/CFDA

Agency	Amount
Aging and Disability Services Division	\$6,062,244.73
93.042	\$159,123.76
93.044	\$1,651,534.34
93.045	\$ 3,657,789.63
93.048	\$350,000.00
93.052	\$243,797.00
Agriculture	\$7,655,486.00
10.178	\$220,000.00
10.568	\$612,726.00
21.019	\$6,822,760.00
Nevada State Library, Archives, and Public Record	\$278,318.00
45.310	\$278,318.00
Division of Child and Family Services	\$715,664.00
93.645	\$396,938.00
93.671	\$318,726.00
Department of Emergency Management	\$7,857,369.53
97.032	\$654,640.00
97.036	\$6,000,294.53
97.042	\$1,202,435.00
Department of Employment, Training and Rehabilitation	\$15,194,569.08
17.277	\$15,194,569.08
Department of Health and Human Services	\$1,222,304.00
93.044	\$1,222,304.00
Department of Education	\$121,399,633.12
84.425	\$121,399,633.12
Division of Public and Behavioral Health	\$107,460,570.05
14.241	\$64,990.00
93.136	\$31,503.00


Agency	Amount
93.268	\$2,148,764.00
93.323	\$97,478,474.96
93.354	\$4,889,755.00
93.665	\$1,756,352.87
93.889	\$949,622.00
93.917	\$141,108.22
Department of Public Safety	\$5,389,624.00
16.034	\$5,389,624.00
Department of Tourism and Cultural Affairs	\$1,650,000.00
N/A	\$1,650,000.00
Division of Welfare and Supportive Services	\$68,954,220.00
93.568	\$405,644.00
93.575	\$68,548,576.00
Nevada Department of Transportation	\$21,789,259.00
20.509	\$21,789,259.00
Secretary of State	\$1,156,852.70
90.404	\$1,156,852.70
University of Nevada, Reno	\$1,092,371.00
93.301	\$1,092,371.00
Grand Total	\$367,878,485.21

Table 2: Total subawards by department

Number Ranking	Awarding Agency	Amount
1	Department of Health and Human Services (Includes: Aging and Disability Services Division, Division of Child and Family Services, Department of Health and Human Services, Division of Public and Behavioral Health, & Division of Welfare and Supportive Services)	\$184,415,002.78
2	Department of Education	\$121,399,633.12
3	Nevada Department of Transportation	\$21,789,259.00
4	Department of Employment, Training and Rehabilitation	\$15,194,569.08
5	Department of Public Safety	\$13,246,993.53

Number Ranking	Awarding Agency	Amount
	(Includes: Division of Emergency Management & Department of Public Safety)	
6	Agriculture	\$7,655,486.00
7	Department of Tourism and Cultural Affairs (Includes: Nevada Arts Council)	\$1,650,000.00
8	Secretary of State	\$1,156,852.70
9	University of Nevada, Reno	\$1,092,371.00
10	Nevada State Library, Archives and Public Records	\$278,318.00

APPENDIX E: GRANT MATCHING FUND PILOT PROGRAM REPORT

Document Title	Document
The Grant Matching Fund Pilot Program: A Report Required by Assembly Bill 489	 AB489_GMF_Report _Final.pdf

APPENDIX F: STATE GRANT WORKGROUP TEAMS DATA

Reporting Period: Sept. 3, 2020–Dec. 1, 2020

Engagement

4

Posts

6

Replies

2

Mentions

4

Reactions

Active users



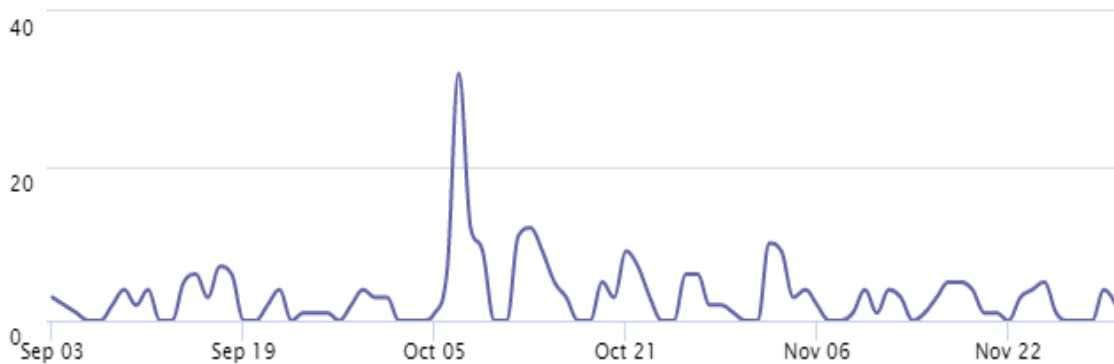
53

Active users




7

Inactive users

Active users



APPENDIX G: WEBSITE DATA

Document	Document
Grant.nv.gov 2019 User Data	 Grant.nv.gov_2019-yr-yr.pdf
Grants.nv.gov COVID-19 Data	 Grant.nv.gov_COVID-yr-yr.pdf
Grants.nv.gov Blog Data	 Grant.nv.gov_Blog.pdf