

Office of Federal Assistance

Virtual Open House
September 20, 2022


**This presentation will be
recorded**

Agenda


- Department Overview – Who Are We Today?
 - The Origination of the Office Federal Assistance
 - Meet the Office of Federal Assistance Team
- Department Operations and Responsibilities
 - Federal Assistance Notification Form
 - Notice of Funding Opportunities
 - Grant Matching Program
 - Provide Support and Resources
 - US Digital Response (USDR) – Pilot Program

Agenda

- Future Plans
 - Provide Trainings to State Agency Stakeholders
 - Implementation of a Grant Networking Group
 - Improved Notifications for Federal Award Opportunities
 - Update and Improve Website (<https://ofa.nv.gov>)
 - Statewide Grant Management System
 - Statewide Use of US Digital Response Federal Grant Opportunity Tool



Department
Overview –
Who Are We
Today?



The Governor's Office of Federal Assistance was created with the passage of AB445

- Transitioned on July 1, 2022, from being the Office of Grant Procurement, Coordination and Management (Nevada Grant Office), within the Department of Administration

Department Overview – Who Are We Today?

AB445 directs the Office of Federal Assistance to do the following:

- *Identify Methods for:*
 - Expanding federal assistance;
 - Streamlining the process for the acquisition of federal assistance;
 - The effective administration of grants;
- *Identify Opportunities for:*
 - Coordination between state agencies, local agencies, tribal governments and nonprofit organizations to avoid duplication and achieve common goals;
 - Improvement of tasks in the administration of grants and maximize the amount of federal assistance received by the State;
 - Performance metrics and targets relating to obtaining and maximizing federal assistance;
 - Best practices for responsiveness to grant opportunities

Department Overview - Who Are We Today?

AB445 directs the Office of Federal Assistance to do the following:

- The creation and posting of a State Plan for Maximizing Federal Assistance
- The administration of the Grant Matching Program (formerly a pilot program)
- Oversee and provide support to the Nevada Advisory Council on Federal Assistance
- Oversee a Statewide Grant Management System

Department Overview - Who Are We Today?

Meet the Team

Director

Kristen Stout

- ✓ Departmental Oversight
- ✓ Strategic Planning
- ✓ Coordination and Collaboration

Sr. Executive Grants Analyst

Mel Evans

- ✓ Grant Management System Project Manager
- ✓ Technical Assistance

Administrative Assistant IV

Terri McBride

- ✓ Federal Award Notification (FANF)
- ✓ Facilitator of requests for assistance
- ✓ Departmental administrative support

Executive Grants Analysts

Kylie Howard

- ✓ Communications (website, newsletters, updates)
- ✓ State Notice of Funding Opportunities Contact

Nicole Kelleher

- ✓ Grant Matching Program Manager
- ✓ Technical Assistance

Mayita Sanchez

- ✓ USDR Project Manager
- ✓ Data Analyst/Data Metrics
- ✓ Technical Assistance
- ✓ Federal Assistance Notification Form

Department Operations and Responsibilities

Federal Assistance Notification Form (FANF)

- State agencies are required to report to the Nevada Grant Office at each step of the federal grant award lifecycle, including:
- Intent to Apply
- Grant Award/non-award
- Post-award amendments
- Close Out

Regulatory Authority

- Executive Order 12372 (often cited in federal funding applications)
- NRS 232.225
- SAM 3000

The Importance of Reporting

Department
Operations and
Responsibilities

*Federal
Assistance
Notification
Form*

- Allows for the Office of Federal Assistance to compile the data as directed by AB445 and the Governor's Office
- Increases collaboration and duplication of efforts
- Streamline processes and remove barriers
- Provide transparent, accurate data regarding federal assistance

How to Report

Department Operations and Responsibilities

Federal Assistance Notification Form

- Complete the Federal Assistance Notification Form (FANF)
 - <https://ofa.nv.gov/>
- When?
 - Your agency has these following FANF triggers:
 - **Intending to Apply for a Grant**
 - **Received a Grant**
 - **Amended a Grant**
 - **Close Out of a Grant**
- Remember
 - The FANF complies with the State of Nevada Grant Policy **Single Point of Contact (SPOC) 088-GP 04 Intergovernmental Review of Federal Programs** requirements (E.O. 12372)

Department Operations and Responsibilities

Notice of Funding Opportunities

- Notify the Office of Federal Assistance regarding a funding opportunity of your agency
- Complete the easy Notice of Funding Opportunity (NOFO) located on the Office of Federal Assistance website
 - <https://ofa.nv.gov>
- This information is then posted on the Office Federal Assistance website

Coming Soon!

- Improved notification of the NOFO's reported to interested stakeholders
- Improved highlighting of NOFO's on website

Department Operations and Responsibilities

Grant Matching Program

Originally known as the Grant Matching Fund pilot program

- Became a permanent program with the passage of AB445

Program Details

- Grant Matching Program is available for state agencies, local agencies, tribal governments, and nonprofits applying for federal funds, who need matching funds for the federal grant they are pursuing and have exhausted all efforts to find available funding, prior to the awarding of the federal grant.
- The program awards cash grants to satisfy up to 50% of the required match necessary to receive federal funding awards.
- Funding available: \$1 million per Fiscal Years 2022 – 2025
- More information can be found at:
 - https://ofa.nv.gov/GMFP/Grant_Matching_Fund_Program/

Department Operations and Responsibilities

Support and Resources

The Office of Federal Assistance is available to provide support and resources to state agencies regarding their federal grants

Reach out to us at

[Email: grants@ofa.nv.gov](mailto:grants@ofa.nv.gov)

Department Operations and Responsibilities

US Digital Response – Pilot Program

- Challenges of identifying federal grant opportunities and increasing collaboration
- The Office of Federal Assistance has launched a pilot program with the members of the Infrastructure Subcabinet to utilize a federal grant opportunity finder software tool, US Digital Response (USDR)
 - Dashboard which highlights the grants your agency is interested in applying for;
 - Ability to see if other state agencies are interested in the same grant (collaboration!);
 - Ability to classify those federal grant opportunities
 - Allows for the Office of Federal Assistance to utilize the data to meet the requirements identified in AB445 for data collection and reporting

Future Plans

- Provide Trainings to State Agency Stakeholders
 - Developing training courses
 - Launch date before end of 2022
 - Know of a specific need? Contact us! Email: grants@ofa.nv
- Implementation of a Grant Networking Group
 - Increase **collaboration**
 - Improve communications
 - Facilitate learning
- Improved Notifications for Federal Award Opportunities
 - Implementing better and more frequent notifications on Federal Award Opportunities

Future Plans

- Update and Improve Website (<https://ofa.nv.gov>)
 - Add more resources
 - Recorded trainings
 - Have an idea or a need? Contact us! Email: grants@ofa.nv.gov
- Statewide Grant Management System
 - As directed by AB445, will be moving forward this fiscal year!
- Statewide Use of US Digital Response Federal Grant Opportunity Tool
 - Goal to finish with the Pilot Agencies and roll out to all interested state agencies

Remember!

Update your bookmark!

- <https://ofa.nv.gov>

Update your Contact Information:

- Office of Federal Assistance
- Email: grants@ofa.nv.gov

Thank You

Questions?